

# MADISON COUNTY PURCHASING DEPARTMENT

P.O. Box 608

Canton, MS 39046 -PH. (601) 855-5534

Complete the information and obtain appropriate approval below. Submit the completed and approved form to the Purchasing Department. Forms that are not approved or incomplete will be returned to the requisitioner. All inquiries may be directed to [kesha.buckner@madison-co.com](mailto:kesha.buckner@madison-co.com)

## PURCHASE REQUISITION FORM

**Department Name:** Madison County Juvenile Drug COurt

**Date:** 06/21/2021

**Vendor Number:**

**Ship To:** Amy Nisbett

**Vendor Name:** Walmart

ITEM#	DESCRIPTION	QUANTITY	UNIT COST	GENERAL LEDGER ACCT#	TOTAL
554600070	Chili	4	25	190163603	\$100.00
551913371	Applebees \$25 gift card	4	25	190163603	\$100.00
Grand Total:					\$200.00

**Approved By:** Amy Nisbett